

**GOALS AND OBJECTIVES
OF THE
HOUSING FINANCE AUTHORITY OF CLAY COUNTY
WITH SUCCESS MEASUREMENT**

These Goals and Objectives have been prepared and are posted on the Authority's website in compliance with Section 189.0694, Florida Statutes.

1. Community Communication and Engagement

Goal 1.1 Public Meetings Compliance

Objective: Hold at least 8 regular meetings of the Authority per year to conduct Authority related business and discuss community needs.

Measurement: Number of public board meetings held annually as evidenced by meeting minutes.

Standard: A minimum of 8 regular meetings of the Authority were held during the fiscal year

Achieved: Yes

Goal 1.2 Notice of Meeting Compliance

Objective: Provide public notice of each meeting at least seven days in advance as specified in Section 190.007(1), running a legal advertisement at the beginning of each fiscal year and posting notice of meetings on the Authority's website.

Measurement: Timeliness and method of meeting notices as evidenced by posting to the Authority's website, publishing in local newspaper the notice of the meeting schedule at the beginning of each fiscal year; publishing in local newspaper the notice of any special meetings or rescheduled meetings in a local newspaper.

Achieved: Yes

Goal 1.3 Access to Records Compliance

Objective: Ensure that meeting minutes and other public records are readily available and easily accessible to the public by conducting monthly checks of the Authority's website.

Measurement: Monthly website reviews will be completed to ensure meeting minutes and other public records are up to date as evidenced by communication by the webmaster that documents have been posted to the website.

Standard: 100% of monthly website checks were completed by the executive director and evidenced by communication from the webmaster that documents have been posted to website.

Achieved: Yes

2. Financial Transparency and Accountability

Goal 2.1 Annual Budget Preparation

Objective: Prepare and review the annual proposed budget at its August meeting and adopt the final budget at its September meeting.

Measurement: Proposed budget was reviewed by the members of the Housing Finance Authority at its August meeting and approved at its September meeting with budget documents being posted on the Authority's website.

Standard: 100% of budget approval and adoption were completed by the statutory deadlines and posted to the Authority's website.

Achieved: Yes

Goal 2.2 Financial Reports

Objective: Publish to the Authority's website the most recent versions of the following documents: Annual Audit, Current Fiscal Year Budget, with any amendments and most recent financials within the latest agenda package.

Measurement: Annual Audit, Previous Year's Budgets and Financials are accessible to the public as evidenced by corresponding documents on the Authority's website.

Standard: The Authority's website contains 100% of the following information: Most recent Annual Audit, Past Annual Audits, most recent Adopted/Amended Fiscal Year Budget and most recent agenda package with updated financials.

Achieved: Yes

Goal 2.3 Annual Financial Audit

Objective: Conduct an annual independent financial audit per statutory requirements and publish the results to the Authority's website for public inspection and authorize Auditor to be transmit the Audit to the State of Florida.

Measurement: Timeliness of audit completion and publication as evidenced by meeting minutes showing Authority approval and annual audit is available on the Authority's website and transmitted to the State of Florida.

Standard: Audit was completed by an independent auditing firm per statutory requirements and results were posted to the Authority's website and transmitted to the State of Florida.

Achieved: Yes

3. Foster housing markets that promote affordable and sustainable housing

Goal 3.1 Advance equity in providing affordable housing.

Objective: To create affordable housing whenever possible

Measurement: Serve as a reliable source of funding for contractors wishing to build affordable housing.

Standards: Contractors wishing to build affordable housing have been identified and vetted.

Restrictions are in place as to potential homebuyer's income as well as the restrictions on purchase price limits have been put in place

Achieved: Yes